

Avon Dassett Parish Council

AGENDA

I hereby give notice that the Annual Parish Council Meeting of Avon Dassett Parish Council will be held in The Reading Room on 11 May 2026 at 7.00pm, to which you are summoned for the transaction of the following business

Summons	CLlr Trevor Gill (Vice Chair), CLlr Liz Hirst, CLlr Alex Jackson, CLlr Darrell Muffitt (Chair)
Invitees	The General Public, CLlr Chris Mills (WCC), CLlr Natalie Gist (SDC)
Meeting Chair	CLlr Darrell Muffitt
Minute Taker	Joanne Jarman (Parish Clerk)

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation. Members of the public are not expected to speak at any other time during the meeting.

***Occasionally members of the public and press may be required to leave the meeting if the council resolves to consider 'confidential business'**

- 1. To Elect a Chair and Vice-Chair and to receive the Chair's Declaration of Acceptance of Office**
- 2. Record of Members Present**
- 3. To Receive Apologies and the Reasons for Such Absence**
- 4. To receive the completed and signed Code of Conduct Declarations from all Councillors**
- 5. To receive the completed Declaration of Pecuniary Interests forms from all Councillors**
- 6. Public Participation - to receive any questions or presentations from the public**
(15 minutes will be allowed for this item)
- 7. To approve the Minutes of previous meeting:**
 - 7.1 Ordinary meeting held on 28 April 2026
- 8. To receive Progress Reports on Outstanding Items not covered later on the agenda (See Clerk's Report)**
 - 8.1 To confirm the completed actions – see Parish Clerk's report
- 9. County and District Councillor Reports**
 - 9.1 Warwickshire County Council
 - 9.2 Stratford District Council
- 10. To approve the Standing Orders**
- 11. To review the policy review schedule**
- 12. To approve the following:**
 - i. Risk Assessment
 - ii. Scheme of Delegation
 - iii. Review of inventory
 - iv. Financial Regulations
 - v. Health and Safety
- 13. To confirm the insurance cover in respect of insurable risks**
- 14. Planning**
 - 14.1 None
- 15. Community**
 - 15.1 To receive an update on the playground maintenance plan
- 16. Highways, Street Lighting and Footpaths**
 - 16.1 To receive an update on highways, street lighting and drains
 - 16.2 To approve the installation of the street light at Park Close at a cost of £2,834 + VAT
- 17. Finance**
 - 17.1 To receive a list of payments and receipts since the last meeting and to approve the following payments:

Payee	Details	Payment	
D Watts	Coffee morning - June and July	50.00	
J Jarman	Travel expenses x 2 (28.4 and 11.5.2026)	32.40	
C Dancer	Cleaning - June and July	80.00	
Frank Mann	Mowing - April	492.00	
Frank Mann	Mowing - May	600.00	
WALC	Subscription - 2026/27	157.60	
Bill Robinson	Internal audit - 2026	220.00	
TFM Farm & Country	Coal for Reading Room	8.98	
Debenhams	Light for Reading Room	16.12	
TFM Farm & Country	Coal for Reading Room	10.10	
		£1,667.20	
Regular monthly/annual payments			
Google	Google Drive storage and email	14.00	Monthly
ICO	Data Protection fee	47.00	Annual
Sky Business	Reading Room internet	42.54	Monthly
Valda Energy	Street light electricity	50.00	Monthly
Ionos	Email	2.50	Monthly
EDF Energy	Reading Room electricity	45.00	Monthly

17.2 To review the financial statements to 31st March 2026

17.3 To review the bank mandate

17.4 To approve the Annual Governance and Accountability Return – Section 1

17.5 To approve the Annual Governance and Accountability Return – Section 2

17.6 To receive the Annual Internal Audit Report for the year ended 31st March 2026

17.7 To confirm the dates of the period for the Exercise of Public Rights

17.8 To confirm receipt of the first instalment of the Precept for 2026/27

18. Neighbourhood Governance Structure

18.1 To consider the motion attached to this agenda

19. Correspondence (for information only)

20. Councillors' Reports

To report on minor matters of information not included elsewhere on the agenda

21. Items for the Next Agenda

To raise items for future agendas.

22 Date of the next meeting: 7th July 2025



Parish Clerk – Joanne Jarman

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Dated: 6 May 2026